

POSITION: **Drop-In Center Bachelor's Level Intern**
SUPERVISOR(S): Youth Development Director or Designee
TIME FRAME: 1 + Semesters

QUALIFICATIONS:

The Bachelor level intern shall be enrolled in a 4-year university or college Social Work, Counseling, Psychology, or related program. This intern shall demonstrate: competency in working with people from different cultural and socioeconomic backgrounds; ability to work independently and as a part of team; and ability to communicate effectively with colleagues and clients. Experience working with youth and families is preferred.

OVERVIEW OF POSITION:

This position is responsible to assist in the provision of crisis intervention and youth development programs with youth. Specific duties will be agreed upon by the intern and agency supervisor, based on the intern's skills, experience, area of study, and interest.

DESCRIPTION OF GENERAL DUTIES AND RESPONSIBILITIES:

The following are general responsibilities of the position after demonstrated competency and sufficient preparation:

- Complete one weekly 4-hour shift at the Drop-In Center, including crisis intervention and information and referral services to youth, families, and others in need
- Assist with the preparation of meals
- Assists with facilitating creative, engaging activities
- In partnership with youth and others, facilitating or coordinating relevant and engaging skills training workshops
- Assist in the Drop-In Center's evaluation efforts
- Participate in regular supervision meetings
- Complete other duties, as assigned by supervisor